

ART LOAN AGREEMENT

The undersigned ("Lender") hereby lends to the Hunterdon Art Museum the objects(s) described herein, subject to the terms and conditions set forth:

EXHIBITION TITLE: **T.H.A.T.**
DATES OF EXHIBITION: **May 4 – May 6, 2018**
DATES OF LOAN: **May 1 – May 7, 2018**

LENDER:
ADDRESS:
CITY, STATE, ZIP:
TELEPHONE:
EMAIL:
WEBSITE:
CREDIT LINE FOR LABELS & PUBLICITY:

OBJECTS: Please see Object Information List.

INSURANCE: Please see Conditions Governing Loans.
INSURANCE VALUE: Please include individual insurance values on Object Information List.

The Hunterdon Art Museum will provide insurance, through its fine arts policy, for works that are physically present at the Museum or under the care, custody or control of an authorized HAM employee or representative, for the insurance values stated unless otherwise advised. Works are not insured while in transit unless they are under the care, custody or control of an authorized HAM employee or representative.

Do you prefer to maintain your own insurance? _____ Yes _____ No
If yes, estimated cost of premium: \$_____

SHIPPING/ HANDLING: **Please list any special instructions for handling, packing, shipping or installation.**

The Lender acknowledges that he/she has full authority and power to make this loan, that he/she has read the conditions above and attached to this form, and that he/she agrees to be bound by them.

Lender (please sign) Date: _____

For the Hunterdon Art Museum Date: _____

Lender (please print)

Exhibitions Coordinator (please print)

Please complete, sign and return to the Hunterdon Art Museum via U.S. mail or return a signed, scanned copy via email to ellen@hunterdonartmuseum.org. A countersigned copy will be sent to you.

OBJECT INFORMATION LIST

EXHIBITION TITLE: T.H.A.T.

ARTIST: _____

TITLE: _____

DATE/YEAR: _____

MEDIUM: _____

DIMENSIONS: _____

INSURANCE VALUE: \$ _____

SALE PRICE: \$ _____

CONDITIONS GOVERNING LOANS

CARE, PRESERVATION, EXHIBITION

1. The Hunterdon Art Museum will exercise the same care with respect to loans as it does in the safekeeping of its own property. Precautions will be taken to protect objects while in the Museum's custody, but it is understood by the Lender and the Museum that all tangible objects are subject to gradual inherent deterioration for which neither party is responsible.
2. The Lender certifies that the objects lent are in such condition as to withstand ordinary strains of packing, transportation and handling. If the Lender does not provide a written report of the condition of objects prior to shipment, it will be assumed that objects are received in the same condition as when leaving the Lender's possession. Evidence of damage or inappropriate condition at the time of receipt or while in the Museum's custody will be reported immediately to the Lender.
3. The Lender will be requested to provide written authorization for any alteration, restoration, or repair.
4. Loaned objects shall remain in the possession of the Museum for the time specified on the face of this loan agreement but may be withdrawn from exhibition at any time by the Executive Director or Exhibitions Coordinator.
5. Loaned objects will be identified by the use of the information on the face of this form and will include the Lender's identification as listed in credit line.

INSURANCE

6. Unless the Lender expressly elects to maintain his/her own insurance, the Museum will provide insurance, through its comprehensive fine arts policy, for works that are physically present at the Museum or under the care, custody or control of an authorized HAM employee or representative, for the insurance values stated unless otherwise advised. Works are not insured while in transit unless they are under the care, custody or control of an authorized HAM employee or representative.
7. The Hunterdon Art Museum will not assume responsibility for damage to artwork found to be the result of insufficient or inappropriate packing by the Lender.
8. The amount payable by insurance secured in accordance with this loan agreement is the sole recovery available to the Lender.
9. If the Lender elects to maintain his own insurance, the Museum must be supplied with a certificate of insurance naming the borrower as additionally insured or waiving subrogation against the borrower. Without a certificate of insurance from the lender, this loan agreement shall constitute a release of the borrower from any liability in connection with the loaned property. The Museum accepts no responsibility for any error or deficiency in information furnished to the Lender's insurers or for lapses in coverage.

PHOTO RELEASE

10. The Lender grants the Hunterdon Art Museum permission to use images of loaned artwork in publications and marketing materials, including written or digital. In addition, Lender waives the right to inspect or approve the finished product in which images appear.

RETURN OF LOANS

11. Loaned objects will be packed in the original materials provided by the Lender for return at the end of the loan period unless otherwise agreed upon in writing by the Hunterdon Art Museum and Lender.
12. Unless otherwise agreed to in writing by the Lender and the Museum, a loan is terminated on the date specified on the face of this agreement. If no date is specified, the loan shall be for a reasonable period of time, but not to exceed one year. Upon termination of a loan, the Lender is on notice that a return or renewal must be affected or else a gift of the object will be inferred.
13. Loans will be returned only to the Lender of record or to a location mutually agreed upon in writing by the Lender and the Museum. If the Museum's efforts to return objects within a reasonable period following termination of the loan are unsuccessful, the objects will be maintained at the Lender's risk and expense.

SALE OF OBJECTS

14. The Hunterdon Art Museum will not assume responsibility for sales of work. All sales will be handled by a representative of T.H.A.T. who will be on the Museum's premises during exhibition hours.